



MarKe Property Services Ltd

Cyber Policy Statement

Issue: 01	Originator	Reviewed by	Approved by
Company	MarKe Property Services Ltd	MarKe Property Services Ltd	MarKe Property Services Ltd
Name	Emma Mitchell	Emma Mitchell	Keith Marshall
Position	Office Manager	Office Manager	Managing Director
Signature			
Date	28 th January 2026	28 th January 2026	28 th January 2026

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MarKe is committed to protecting the confidentiality, integrity, and availability of its information and information systems. This Cyber Security Policy Statement sets out our approach to managing cyber risks and safeguarding data against unauthorised access, loss, misuse, or damage.

This policy applies to all employees, contractors, temporary staff, and third parties who have access to MarKe's systems, data, or networks.

MarKe recognises cyber security as a critical business risk and is committed to implementing appropriate technical and organisational measures to protect its digital assets. We aim to ensure that all information is handled securely and in compliance with applicable legal, regulatory, and contractual requirements, including data protection legislation.

Key Principles

- Access to systems and data is granted on a least-privilege basis
- All users are responsible for protecting login credentials and reporting suspected security incidents
- Systems and software are kept up to date with security patches and updates
- Data is protected against unauthorised access, loss, or disclosure
- Cyber security risks are regularly assessed and managed

Any actual or suspected cyber security incident must be reported immediately in accordance with MarKe's incident response procedures. Incidents will be investigated promptly, and appropriate remedial actions will be taken.

Failure to comply with this policy may result in disciplinary action and, where applicable, legal or contractual consequences.

This policy will be reviewed regularly and updated as necessary to reflect changes in technology, legislation, or business operations.

All persons working within the Company and those persons under our control will be issued with a copy of this Policy.

Signed

Mr Keith Marshall

Managing Director of MarKe Property Services Ltd.

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